

## IQAC meeting through virtual mode at 11 A.M on 20.01.2022

Venue:- Language Laboratory

Members present

- 1. Principal-Chairperson
- 2. Sri Subash Chandra Jena (Reader in Pol. Science)- Coordinator
- 3. Sri Chintamani Satpathy, (Reader in Economics)- Senior Administrative Officer
- 4. Dr Nusrat Salim (Reader in History) Senior Administrative Officer
- 5. Miss Monalisha Mohakud,+3 IInd Yr. Arts-Nominee from students
- 6. Abul Kalam(Retired Reader in English)-Nominee from local society Abul Kalam
- 7. Sri Prasanna Kumar Sahu (Lecturer in Logic & Philosophy) Nominee from Alumni (Panchpir Women's H.S. School, Karanjia).
- 8. Sri Jogeswar Mohanta (Reader in Botany)-Teachers' representative
- 9. Mansukh John Munda (Lecturer in English )-Teachers' representative
- 10. Sri Satyabrata Sahu, (Lecturer in Chemistry)-Teachers' representative
- 11. Dr Priyajeet Sinha(Lecturer in Botany)-Teachers' representative

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### Minutes

A meeting of the IQAC was held under the chairmanship of the Principal in the Language Laboratory of the college to chalk out the action plan for the session 2021-22.

Sri Subash Chandra Jena, Coordinator presented the action plan for discussion by the esteemed members and approval of the same:

- 1. Organising career counseling programme
- 2. Student-faculty satisfaction survey.
- Organising regular National & Inhouse seminars through hybrid mode i.e. physical and online mode

In view of the pandemic situation of COVID-19 more activities cannot be taken up, said the coordinator. The action plans for the session were discussed and unanimously approved. The Principal emphasized on online mode teaching-learning activities.

At last the Coordinator thanked all present .Then the chairperson declared the closure of the meeting.

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# IQAC meeting through virtual mode at 11 A.M on 15.03.2022

Venue:- Chamber of the Principal

Members present

1. Principal-Chairperson

2. Sri Subash Chandra Jena (Reader in Pol. Science)- Coordinator

3. Dr Nusrat Salim (Reader in History) - Senior Administrative Officer

Sri Prasanna Kumar Sahu (Lecturer in Logic & Philosophy) - Nominee from Alumni P. K. J. S. (Panchpir Women's H.S. School, Karanjia).

5. Sri Jogeswar Mohanta (Reader in Botany)-Teachers' representative Told

6. Mansukh John Munda (Lecturer in English )-Teachers' representative

7. Sri Satyabrata Sahu, (Lecturer in Chemistry)-Teachers' representative

### Minutes

A review meeting of the IQAC was held under the chairmanship of the Principal in his chamber to review the teaching-learning process, structures, methodologies of operation and learning outcomes through IQAC for the session 2021-22.

Sri Subash Chandra Jena, Coordinator said that the IQAC kept itself abreast of all activities related to Teaching-Learning being practised in the institution. At the commencement of the Academic Session 2021-22 the meetings of Board of Studies in all programmes were held to review the existing course content and to recommend the list of Question Setters, Moderators and examiners. All the Midsemester and end-semester examinations were conducted, taking into view the Pandemic Situation, and efforts of the institution was directed towards publication of results within the stipulated period. The departments maintained student attendance registers and progress registers. Percentage Calculation of Student attendance was carried out by the committee for Abstract of Attendance. For assessment of the Strength and Weaknesses of the Teaching-Learning infrastructural set-up the IQAC took stock of the Learning outcomes basing upon the information obtained from the Examination Section of the college and through enumeration of student placement.

All the members applauded the initiatives taken by the cell. The Principal wanted the members to say if anyone has anything to say/opine.

Sri Satyabrata Sahu said that the IQAC of the college has taken up various initiatives for substantial quality increment of the college. It had been promoting quality-related activities and issues through various programmes and activities such as seminars, workshops, symposia, conferences, academic meetings and similar events and programmes for the stakeholders of the institution but COVID-19 has created obstruction in organising various programs.

The coordinator said that the IQAC has conducted Surveys on Student Satisfaction and sought feedback on curriculum. It has also conducted Gender, Administrative and Academic Audits and Audits on the status of Persons with Disability. Meetings have been convened to deliberate upon the recommendations of the Audits, and actionable targets been identified for execution.

The meeting was wound up with a vote of thanks to the chair.

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# IQAC meeting through virtual mode at 11 A.M on 28.05.2022

Venue:-Language Lab.

1. Principal-Chairperson

2. Sri Subash Chandra Jena (Reader in Pol. Science)- Coordinator

3. Dr Nusrat Salim (Reader in History) - Senior Administrative Officer

4. Abul Kalam(Retired Reader in English)-Nominee from local society

 Sri Prasanna Kumar Sahu (Lecturer in Logic & Philosophy) - Nominee from Alumni (Panchpir Women's H.S. School, Karanjia).

6. Mansukh John Munda (Lecturer in English )-Teachers' representative

7. Dr Priyajeet Sinha(Lecturer in Botany)-Teachers' representative

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### Minutes

A meeting of the IQAC was held under the chairmanship of the Principal in the Language Laboratory of the college to discuss on the achievements of the targets (plan of action) for the session 2021-22.

Sri Subash Chandra Jena, Coordinator presented the outcomes of the targets:

02 Nos. Career Counselling Programme were organised to guide the students for their career journey.

Student-faculty satisfaction survey was conducted through online and submitted before the Higher education dept. Govt. of Odisha for review and report has been sought.

The faculty members have participated in workshop and National seminar in Virtual mode.

Due to the constraints of the pandemic situation of COVID-19 more activities couldnot be taken up, added the coordinator. The action taken report for the session 2021-22 was discussed and unanimously agreed to be placed before the Governing body.

At last the Coordinator thanked all present .Then the chairperson declared the closure of the meeting.

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